Job title	*Diesel Service Technician*	**Job Classification**	*Hourly Non-exempt*
Reports to	*Service Center Location Manager*	**Salary Range**	
Direct Reports	*N/A*	**EEOC Classification**	*Craft Workers*

About Pro Cooperative

Our Mission: Building lasting partnerships by being PROactive, PROgressive and PROfessional.

Our Vision: To provide premier services to every customer through personalized relationships, whole farm solutions, and advanced technical knowledge.

Our Core Values:

- *Trust* - working to earn TRUST every day, operating with reliability and integrity.
- *Service* – SERVING others with understanding, respect and care.
- *Fun* – having FUN building a Positive Team and Family Spirit while removing barriers and letting people do what they do best.
- *Safety* - Ensuring the SAFETY of our people; doing what's best to create the safest environment now and for the future.

Job purpose

A person in this position is accountable to perform a variety of work in the basic diesel and auto maintenance and repair. This position is responsible for performing all services in a safe and timely manner.

Duties and responsibilities

These are the basic duties and responsibilities of the position and must be performed competently. Basic duties and responsibilities include, but are not limited to the following:

- Examine vehicles and run diagnostic tests on diesel engines and interpreting the results to offer suitable solutions for customers and locations
- Consulting the customer and reading work orders to evaluate the tasks required as needed
- Conducting field visits in the case of an emergency or sudden breakdown
- Test driving repaired vehicles to gauge their performance as needed
- Assist in maintaining records of parts inventory and serviced vehicles
- Follow checklists to ensure that all critical parts are examined
- Clean, Lubricate, and perform other routine maintenance work on equipment and vehicles
- Perform basic care and preventative maintenance, including oil changes, tune-ups, and tire rotations
- Refers major vehicle repairs to appropriate management
- Ensures that annual inspections are completed and are accurate
- Complete proper documentation for all services rendered
- Assist in maintaining a clean and orderly working space
- Complete training and attend meetings/workshops/seminars/continuing education appropriate to the position, as assigned, and approved by direct supervisor
- Inform direct supervisor of all relevant departmental issues in a timely manner
- Perform all other duties as assigned by direct supervisor
- Assist other locations as needed
- Comply with Pro Cooperative policies, including Pro Cooperative's safety policies

Minimum experience and qualifications

- High School diploma is preferred; Certification from a vocational school or completion of apprenticeship is preferred.
- 2 years of proven experience as diesel mechanic.
- Possesses a valid state motor vehicle operator's license and a driving record that meets or exceeds Pro Cooperative driving guidelines.
- Class A CDL preferred.
- Have an excellent understanding of general maintenance of machinery, equipment and vehicles owned and operated.
- Available to work extended hours when needed.

Physical demands that are typically required while performing this job

ACTIVITY	FREQUENY	ACTIVITY	FREQUENCY
Bending/Stooping	Frequently (34%-66%)	**Sitting**	Occasionally (1%-33%)
Climbing-stairs, ladders, slope	Frequently (34%-66%)	**Standing**	Constantly (67%-100%)
Crawling	Occasionally (1%-33%)	**Twisting**	Frequently (34%-66%)
Grasping/Handling	Constantly (67%-100%)	**Walking**	Constantly (67%-100%)
Kneeling	Frequently (34%-66%)	**Balancing**	Occasionally (1%-33%)
Neck Flexion/Extension	Constantly (67%-100%)	**Squatting**	Occasionally (1%-33%)
Reaching Forward	Constantly (67%-100%)	**Change of Position**	Frequently (34%-66%)
Reaching Overhead	Frequently (34%-66%)	**In/Out of Machine**	Occasionally (1%-33%)

Physical effort typically applied while performing this job

LIFT/CARRYING	FREQUENY	PUSHING/PULLING	FREQUENCY
1 – 10 lbs.	Constantly (67%-100%)	**1 – 10 lbs.**	Constantly (67%-100%)
11 – 20 lbs.	Constantly (67%-100%)	**11 – 20 lbs.**	Constantly (67%-100%)
21 – 50 lbs.	Constantly (67%-100%)	**21 – 50 lbs.**	Constantly (67%-100%)
51 – 100 lbs.	Frequently (34%-66%)	**51 – 100 lbs.**	Frequently (34%-66%)
100+ lbs.	Occasionally (1%-33%)	**100+ lbs.**	Occasionally (1%-33%)

Working conditions typically encountered on this job

CONDITION	FREQUENY	CONDITION	FREQUENCY
Dust	Frequently (34%-66%)	**Chemical Agents**	Occasionally (1%-33%)
Excessive Heat	Occasionally (1%-33%)	**Fumes, Odors**	Frequently (34%-66%)
Excessive Cold	Occasionally (1%-33%)	**Solvents, Petroleum Products**	Frequently (34%-66%)
Noise	Constantly (67%-100%)	**Power Tools/Equipment**	Constantly (67%-100%)
Vibration	Frequently (34%-66%)	**Hearing**	Frequently (34%-66%)
		Talking	Frequently (34%-66%)
Driving Indoors	Constantly (67%-100%)	**Driving Outdoors**	Occasionally (1%-33%)

Approved by:	*Area Auto Service Center Manager*
Date reviewed:	*10/23/2026*

Employee signature constitutes employee's understanding of the requirements and essential functions of the position. Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time. This job description is subject to change at any time and doesn't constitute a contract of employment. Company may exercise its employment-at-will rights at any time.

Employee (Print Name & Sign): _____*Date:* _____